**PLEASE NOTE**: If your Recreation Aotearoa membership fees are not current your registration will be at Non-Member rates.

**Privacy Disclosure**

Information collected on this registration will be held in the strictest of confidence on a secure database. This information may be used in order to contact you regarding future events of Recreation Aotearoa, products and services. If you do not wish to receive this information please contact us via the Contact page.

Please note you may be included in any conference photography, filming and live streaming whilst attending the Conference.

**Organisers’ Rights**

Every effort will be made to ensure the conference programme and speaker line up is the same as marketed. In the event of unforeseen circumstances, we reserve the right to alter the programme or replace a speaker.

**Recreation Aotearoa Event Registration Cancellation Policy**

If a registrant notifies Recreation Aotearoa in writing that they are unable to attend the booked/confirmed meeting more than 31 days before the first day of the event/meeting, then Recreation Aotearoa will refund the registration fee (if already paid) and not apply any cancellation fees.

If a registrant notifies Recreation Aotearoa in writing that they are unable to attend the booked/confirmed meeting 31 – 15 days before the first day of the event/meeting then Recreation Aotearoa will refund 50% of the registration fee (if already paid) and charge the remining 50% as a cancellation fee.

If a registrant notifies Recreation Aotearoa in writing that they are unable to attend the booked/confirmed meeting 14 days or less before the first day of the event/meeting then Recreation Aotearoa will charge the full rate of the registration fee.

In an instance whereby the cancellation was unavoidable, please email Recreation Aotearoa and advise us the details as to what the reason for the cancellation is. Recreation Aotearoa reserves the right to apply discretion to any individual case.

**CANCELLATION BY Recreation Aotearoa**

Recreation Aotearoa has the right to cancel this event at any time, under unforeseen circumstances. Any payment paid by registrants in this case will be transferred to another Recreation Aotearoa event in the first instance and if not appropriate, then it will be refunded.

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